

DIOCESE OF ALGOMA

MEMORANDUM

TO: Diocesan Youth Delegates to Synod

FROM: The Diocesan Treasurer

DATE: January 17, 2019

We are communicating with you in regards to several matters relating to the forthcoming Diocesan Synod, which will take place in Sault Ste. Marie, from Thursday morning, May 9, 2019, to 1:00 pm on Saturday, May 11, 2019.

As we have not yet been advised of all of the names of elected Youth Delegates, we are requesting the Regional Deans to share this memorandum with the elected delegates, and their names be forwarded to us as soon as they are determined.

CONVENING CIRCULAR

In accordance with Section C, Article 4, of the Constitution, the Convening Circular will be posted to the diocesan website at www.dioceseofalgoma.com one month before the meeting of Synod, and this date has been scheduled for the week of April 8, 2019. We also wish to draw your attention to the provision of Article 11 of the Constitution, which provides for proper notice in the Convening Circular of any amendments or alterations to the Constitution and Canons. Any such Motions should, therefore, be submitted immediately in order to ensure their inclusion in the Convening Circular.

TRAVEL COSTS, ACCOMMODATIONS, MEALS ETC.

The diocese pays for the meals of the Youth delegates.

Please note Youth delegates are to be billeted. To arrange for billets, would you kindly complete the enclosed Billet Request Form, returning it to this office as soon as possible.

We request that Youth delegates make arrangements to travel pool with people coming from their home parishes or deaneries.

SPECIAL ARRANGEMENTS

The recently appointed Arrangements Committee, chaired by Marilyn Schmidt (705-254-3974), will be more than happy to make special arrangements for any delegates with special needs: e.g. - dietary restrictions, handicap facilities, etc. Please let her know full details as soon as possible.

Chairs of Committees should e-mail Marilyn at mstracker@sympatico.ca of any special requirements for meetings at and/or during Synod, as well as any Audio/Visual equipment, or display tables.

REGISTRATION

The Credentials Committee will commence registration on Wednesday, May 8, 2019 from 3:30 to 5:30 p.m. at the Synod Office. Registration will also be available at the Water Tower Inn on Thursday morning. Our staff will be available at that time to assist in handing out additional material to the Delegates.

ORIENTATION SESSION

Orientation is being planned. An Orientation session at St. Luke's Cathedral will take place on Wednesday at 4:30 p.m. We urge all of you, in particular those attending Synod for the first time, to try and attend this very informative session.

OPENING EUCHARIST

An opening Eucharist will be held at St. Luke's Cathedral on Wednesday, May 8, 2019 at 7:00 p.m. Everyone is welcome.

A handwritten signature in cursive script that reads "Jane Mesich".

Jane Mesich, CPA, CA
Diocesan Treasurer

Attached

DIOCESE OF ALGOMA

PARISH _____

REQUEST FOR BILLET(S)

Name of Delegate: _____

Address: _____

City: _____

Postal Code: _____

Telephone: _____

We would appreciate accommodation for the night(s) of (please check):

Wednesday, May 8, 2019

Thursday, May 9, 2019

Friday, May 10, 2019

Expected Time of: Arrival _____

 Departure _____

Special Dietary Needs: _____

Date: _____ **Signed:** _____

SYNOD OFFICE USE ONLY	Date Received: _____
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