

DIOCESE OF ALGOMA

MEMORANDUM

TO: Retired Clergy and Honourary Assistants
Clergy on Special Letter of Permission
Clergy on Leave

FROM: The Diocesan Treasurer

DATE: January 9, 2017

We are communicating with you in regards to several matters relating to the forthcoming Diocesan Synod which will take place in Sault Ste. Marie, from Thursday morning, May 4, 2017, to noon on Saturday, May 6, 2017.

In view of financial constraints we wish to avoid any misunderstandings regarding travel and out-of-pocket costs. Insofar as costs are concerned, please note the following:

1. Licensed honorary assistants are members of Synod. Their expenses may be paid by their parish by prior arrangement or by themselves.
2. Honourary assistants with a Letter of Permission are not members of Synod, as they hold their Synod membership in another Diocese. They are welcome as visitors and cover their own expenses.
3. Retired clergy that are not presently licensed and clergy on leave are welcome to attend Synod as visitors at their own expense.

Many of our retired clergy holding the Bishop's License, as well as those with Letters of Permission, do not attend Synod, and in order to keep the considerable costs of material and postage to a more reasonable level, this year we are proposing to post the convening circular on the diocesan website at www.dioceseofalgoma.com. If you do plan to attend this Synod, please notify us by completing the form below.

TRAVEL COSTS, ACCOMMODATIONS, MEALS ETC.

Arrangements have been successfully concluded with the Water Tower Inn and all Synod Sessions will take place at that establishment.

If you do wish to attend, accommodation costs and a \$50 synod site fee to cover one lunch and coffee breaks will be at your own or your parish's expense.

In the past, considerable and unnecessary work has been caused by asking the Synod Office to arrange for accommodation, and we would suggest that you make your own reservations directly. We would suggest that you confirm your room rates at the time of registration. You should also indicate at the time of booking that you are attending the Diocese of Algoma Synod.

Algoma's Water Tower Inn & Suites (www.watertowerinn.com)

Phone: 1-888-461-7077 (toll free)/705-949-8111 (local)

\$107.00 single or double plus applicable taxes

Alternate accommodations are available at www.saulttourism.com/where-to-stay/

SPECIAL ARRANGEMENTS

The recently appointed Arrangements Committee, chaired by Marilyn Schmidt (705-254-3974), will be more than happy to make special arrangements for any delegates with special needs: e.g. - dietary restrictions, handicap facilities, etc. Please let her know full details as soon as possible.

Chairs of Committees should e-mail Marilyn at mstracker@sympatico.ca of any special requirements for meetings at and/or during Synod, as well as any Audio/Visual equipment, or display tables.

REGISTRATION

The Credentials Committee will commence registration on Wednesday, May 3, 2017 from 3:30 to 5:30 p.m. at the Synod Office. Registration will also be available at the Water Tower Inn on Thursday morning. Our staff will be available at that time to assist in handing out additional material to the Delegates.

ORIENTATION SESSION

Orientation is being planned. An Orientation session at St. Luke's Cathedral will take place on Wednesday at 4:30 p.m. We urge all of you, in particular those attending Synod for the first time, to try and attend this very informative session.

OPENING EUCHARIST

An opening Eucharist will be held at St. Luke's Cathedral on Wednesday, May 3, 2017 at 7:00 p.m. Everyone is welcome.

Jane Mesich, CPA, CA
Diocesan Treasurer

JM

The Diocese of Algoma
P.O. Box 1168
SAULT STE MARIE, ON P6A 5N7

Date _____

I will be attending Synod 2017. Yes No

Name: _____

Address: _____
