

VOLUNTEER MINISTRY JOB DESCRIPTION PAROCHIAL LAY READER

Nature of the Position

This position provides non-ordained liturgical and pastoral support to the Rector and to the congregation.

Outline of responsibilities

leads in public worship and functions as Eucharistic Assistant under license from the Rector
preaches sermons of your own composition after appropriate instruction
may conduct Eucharistic services with Reserved Sacrament within the church building and in sites within the community under the direction of the Rector
assists the Rector with other ministry functions within the parish, especially home/residential visitation and administration of the Eucharist
becomes actively involved in the Worship Committee any other committees and task forces that may be set up from time to time which are relevant to the worship life of the parish
actively involves oneself with deanery and diocesan initiatives and programs relevant to the role of lay reader.

Skills, knowledge and experience (including but not limited to):

ability to read lessons and other parts of the liturgy
knowledge of the Book of Common Prayer, the Book of Alternative Services and other liturgical texts authorised from time to time by the Bishop
knowledge of the principles of adult and child education relevant to the parish educational program(s)
familiarity and experience with the community with respect to current social services and social action initiatives and governmental programs
an understanding of the evangelical role of the church within the community
undertaking of disciplines for study by parochial lay readers as outlined in the diocesan handbook for lay readers. i.e. biblical studies, spirituality, including divine worship, structure and function of the church, preaching, the faith of the Church
such other studies as the rector feels would be suitable

Boundaries and Limitations

is accountable to the Rector, in consultation with, the Worship Committee
must uphold the Risk Management Policy

Support, Supervision and Training

is responsible to the Rector and the wardens
accepts the guidelines of the Diocesan Lay Readers' Handbook
communicates with and accepts the advice of the deanery warden of lay readers.

Participation Group

Rector

Worship Committee directly, and Parish Council and other relevant committees
sacristan and servers

other lay readers and deanery colleagues

Screening Category

Low Risk if not involved in home visits

High Risk if involved in home visits

Length of Term

1 year, renewable- upon review by Rector and Parish Council

Benefits to Volunteer

sense of intimate involvement with the worship life of the parish

Note: More detail on the job of parochial lay reader is available from the Diocese of Algoma at
www.dioceseofalgoma.com