

**VOLUNTEER MINISTRY JOB DESCRIPTION  
EUCCHARISTIC ASSISTANT**

**Nature of the Position**

This position provides assistance to the clergy in the administration of the elements of the Eucharist.

**Outline of responsibilities**

administers the consecrated chalice to communicants at the main Sunday Eucharist and other eucharists

may assist in consuming remaining elements at the Ablutions

may be asked to take consecrated elements to parish shut-ins

is expected to be present as per schedule. If unable to attend, is expected to find a substitute and advise the Church Office of the change by the prior Thursday morning

**Skills and experience**

must be a baptized, confirmed and practicing Anglican

**Boundaries and Limitations**

must uphold the Risk Management Policy

**Support, Supervision and Training**

is accountable to the Worship Committee Chair and the Rector

is commissioned by the Rector

agrees to undergo the prescribed training program before taking on responsibility

**Participation Group**

clergy and servers

communicants

**Screening Category**

Low Risk

**Length of Term**

1 year - renewable by Rector

**Benefits to Volunteer**

the satisfaction of serving God in the most sacred service of worship