
DIOCESE OF ALGOMA

MEMORANDUM

TO: Diocesan Clergy and Lay Delegates to Synod
FROM: The Diocesan Treasurer
DATE: July 25, 2016

We are communicating with you in regards to several matters relating to the forthcoming Episcopal Electoral Synod which will take place in Sault Ste. Marie starting Thursday evening, October 13, 2016. All Synod sessions will be at St. Luke's Cathedral, 160 Brock Street.

TRAVEL, ACCOMMODATIONS, MEALS ETC.

Would you please note that the Parish is responsible for travel, accommodation and meal costs associated with delegates attending Synod.

In the past, considerable and unnecessary work has been caused by asking the Synod Office to arrange for accommodation, and we would suggest that you make your own reservations directly. We would suggest that you confirm your room rates at the time of registration. You should also indicate at the time of booking that you are attending the Diocese of Algoma Synod.

Arrangements have been successfully concluded with the Days Inn & Suites.

[Days Inn & Suites](#)

332 Bay Street, Sault Ste. Marie

Phone: 1-866-759-1400 (toll free)/705-759-1400 (local)

Rates will range between \$79.99-\$95.00 single or double occupancy (plus all applicable taxes), on a first-come-first served basis.

Includes complimentary hot cooked to order breakfast in the mornings.

Call the Days Inn directly and quote "Diocese of Algoma" to book your reservation.

SPECIAL ARRANGEMENTS

The Arrangements Committee, chaired by Marilyn Schmidt (705-254-3974), will be more than happy to make special arrangements for any delegates with special needs: e.g. - dietary problems, handicap facilities, etc. Please let her know full details as soon as possible.

TIMELINES AND PROTOCOLS

- Date:** October 13th – October 14th 2016
If necessary, we will extend the Synod to October 15th
- Location:** St. Luke’s Cathedral, 160 Brock Street, Sault Ste. Marie
- Time:** October 13th: Eucharist followed by “meet and greet” 6:30 – 9:30 p.m.
October 14th: Morning Prayer 8:30 a.m., Election begins at 9:00 a.m.
- Chair:** The Metropolitan of Ontario, The Most Reverend Colin Johnson
- Proceedings:** Keeping in mind the desire of the Executive Committee that this Synod be in control of its own process under the guidance and direction of the Holy Spirit all decisions pertaining to the form and substance of this Synod shall be in adherence with normal Electoral synod procedures as determined by the chair.
- Deadlock:** In the event of a deadlock between two candidates, the Chair may entertain further nominations from the Floor (including members of the Episcopal Election Process Committee) or may adjourn the proceedings for an agreed upon period of time.
- Attendance:** Only the Metropolitan, Synod Officers, recording secretary, voting members of the laity and clergy of the Diocese of Algoma, and Candidates and spouses will be granted entrance into the cathedral for the election. **NO** visitors or spectators will be granted access.
- Credentials:** The credentials of all delegates will be required at the time of registration at the Synod Office on Thursday, October 13th from 3:00 p.m. to 6:00 p.m. and at the side door to the cathedral from 7:30 to 8:30 a.m. on Friday, October 14th. Delegates are asked to be on time, and latecomers will be allowed in between ballots. Nametags will be required for re-admittance.
- Election:** The Chair will give explicit instructions relative to the entire election process.
- Cell Phones:** All electronic devices must be turned off and delegates are requested not to relay any information until the Archbishop announces the successful candidate.
- Meals:** The only meal provided will be lunch on Friday (Westminster Presbyterian Church), with a voluntary contribution to the cost. All other meals will be the responsibility of the delegates. Refreshments will be available during breaks.

PARKING

Limited parking is available at St. Luke's Cathedral on the Friday. We are requesting delegates to walk or carpool.

OPENING EUCHARIST

An opening Eucharist will be held at St. Luke's Cathedral on Thursday, October 13th at 6:30 p.m. Following the Eucharist a "meet and greet" with nominees will commence **for voting delegates only**.

The Electoral Synod Handbook 2016 – Diocese of Algoma – will be available on our [Diocesan website](#) on, or before, August 1, 2016. A news release will be posted on our website and circulated to all those subscribing to the Diocesan e-mail. No information will be mailed to delegates.

Jane Mesich, CPA, CA
Diocesan Treasurer
JM